

**MINUTES OF THE REGULAR JUNE MEETING OF THE BOARD
OF EDUCATION OF MILFORD AREA PUBLIC SCHOOLS DISTRICT #124
IROQUOIS COUNTY, ILLINOIS WEDNESDAY, JUNE 19th, 2024**

The minutes of the Regular Meeting of the Board of Education of Milford Area Public Schools District #124, Iroquois County, Illinois were held at the District Office on Wednesday, June 19th, 2024. President Mary Ronna called the meeting to order at 7:01 p.m.

ROLL CALL

Present: Darren Bakken, Donna Hiltz, Justin Lavicka, Jeff Mabbitt, Mary Ronna,
Jodie Havens
Absent: Josh Harris
Personnel: Supt. Dr. Michele Lindenmeyer, Principal Michelle Sobkoviak,
Principal Stephen Totheroh and Rec. Secretary Jennifer VanHoven
Guests: John Klaber, Colin Flaherty, Ashley Clemmons, Heather Lehmann

CONSENT AGENDA

A motion was made by Hiltz, seconded by Bakken, to approve the consent agenda; minutes of the Regular Board Meeting of May 15th, 2024, financial report for May 2024, payroll and June vendor bills in the amount of \$1,132,522.02, correspondences from Ashley Clemmons, Jacy Rush, Tami Harwood, Cheryl Knake, Heather Lehmann and Dorrie Cook, approval for fuel, bread and milk renewals and facility use request from ICE. Roll call vote resulted as follows:

Aye: Hiltz, Lavicka, Mabbitt, Ronna, Havens, Bakken
Absent: Harris
Nay: None. Motion declared carried.

AUDIENCE TO PERSONS SCHEDULED IN ADVANCE

None.

ADMINISTRATORS REPORTS

High School - Mr. Totheroh informed the Board that MHS would be switching to the ACT for the next school year. He gave thanks for the retirement supper held at the Possum Trot and thanked the Board for his years at Milford Area Public Schools District #124.

Grade School - Mrs. Sobkoviak - Nothing additional

MAPS#124 - Dr. Lindenmeyer -

- 1) Dr. Lindenmeyer shared the members registered for the upcoming Joint Annual Conference in Chicago which include Mr. Klaber, Mary Ronna, Donna Hiltz, Jodie Havens, Darren Bakken and all spouses. Thursday, November 21st, 2024 is the date for check in and check out will be on Sunday, November 24th, 2024 at the Hyatt.
- 2) Dr. Lindenmeyer briefly informed the Board that lots of cleaning, shifting and moving classrooms have been the main focus in both buildings.

- 3) Dr. Lindenmeyer updated the Board on the FY24 Budget and shared that as of May 31st, 2024, the District is at 91.6% of the FY passed. 82.72% of the budget has been spent from all nine funds. There will be a three to five hundred dollar surplus in the account again this year.
- 4) The Special Ed Coop update included information about the approved one year contract with both ISEA unions which includes 5% to each member of the union. The unions hope to merge in the near future which explains the one year contract instead of a multi year contract. The Menta Program in Sheldon did not meet approval in June but instead will meet in July, 2024 and set tuition fees. Dr. Lindenmeyer informed the Board that the program comes fully staffed including their own principal. County students who previously attended the Bourbonnais school will now be placed in Sheldon.
- 5) Dr. Lindenmeyer informed the Board that she constructed a rough draft of the FY25 budget. Mr. Klaber will be in charge of the budget for future decisions and the Board will vote on it at a later date.

OLD BUSINESS

AMENDED FY24 BUDGET APPROVAL

A motion was made by Bakken, seconded by Mabbitt, to approve the amended FY24 budget as presented. Roll call vote resulted as follows:

Aye: Havens, Bakken, Hiltz, Lavicka, Mabbitt, Ronna
 Absent: Harris
 Nay: None. Motion declared carried.

ASPHALT APPROVAL

A motion was made by Havens, seconded by Hiltz, to approve the MGS faculty parking lot sealing and the MHS lot asphalt crack repair for \$16,393.36. Roll call vote resulted as follows:

Aye: Bakken, Hiltz, Lavicka, Mabbitt, Ronna, Havens
 Absent: Harris
 Nay: None. Motion declared carried.

NEW BUSINESS

DISTRICT INSURANCE APPROVAL I

A motion was made by Hiltz, seconded by Mabbitt, to approve the District insurance package for FY25 for workmans comp and catastrophic accident as presented. Roll call vote resulted as follows:

Aye: Hiltz, Lavicka, Mabbitt, Ronna, Havens, Bakken
 Absent: Harris
 Nay: None. Motion declared carried.

DISTRICT INSURANCE APPROVAL II

A motion was made by Mabbitt, seconded by Bakken, to give Superintendent approval to bind remaining insurance decisions and approval at the July meeting. Roll call vote resulted as follows:

Aye: Bakken, Hiltz, Lavicka, Mabbitt, Ronna, Havens
Absent: Harris
Nay: None. Motion declared carried.

FY25 TREASURER BOND APPROVAL

A motion was made by Hiltz, seconded by Ronna, to approve the FY25 Treasurer Bond as presented. Roll call vote resulted as follows:

Aye: Bakken, Hiltz, Lavicka, Mabbitt, Ronna, Havens
Absent: Harris
Nay: None. Motion declared carried.

SCHOOL CALENDAR APPROVAL

A motion was made by Bakken, seconded by Hiltz, to approve the 2023-2024 school year calendar as presented. Roll call vote resulted as follows:

Aye: Hiltz, Lavicka, Mabbitt, Ronna, Havens, Bakken
Absent: Harris
Nay: None. Motion declared carried.

EMPLOYEE HANDBOOK APPROVAL

A motion was made by Havens, seconded by Mabbitt, to approve 2024-2025 Employee Handbook as presented. Roll call vote resulted as follows:

Aye: Lavicka, Mabbitt, Ronna, Havens, Bakken, Hiltz
Absent: Harris
Nay: None. Motion declared carried.

IROQUOIS MENTAL HEALTH CENTER SERVICES APPROVAL

A motion was made by Havens, seconded by Lavicka, to approve the Memorandum of Understanding with Iroquois Mental Health Center for the 2024-2025 school year as presented. Roll call vote resulted as follows:

Aye: Havens, Bakken, Hiltz, Lavicka, Mabbitt, Ronna
Absent: Harris
Nay: None. Motion declared carried.

ASST PRINCIPAL JOB DESCRIPTION APPROVAL

A motion was made by Bakken, seconded by Hiltz, to approve the MGS Assistant Principal job description as presented. Roll call vote resulted as follows:

Aye: Bakken, Hiltz, Lavicka, Mabbitt, Ronna, Havens
Absent: Harris
Nay: None. Motion declared carried.

BOARD MEETING SCHEDULE APPROVAL

A motion was made by Bakken, seconded by Ronna, to approve the FY25 regular board meeting schedule for the third Wednesday of each month at 7:00 p.m. at the District Office with the exception of August which will be August 14th, 2024. Roll call vote resulted as follows:

Aye: Hiltz, Lavicka, Mabbitt, Ronna, Havens, Bakken
Absent: Harris
Nay: None. Motion declared carried.

HANDBOOKS APPROVAL

A motion was made by Hiltz, seconded by Bakken, to approve the MGS handbook changes and additional updates to the MHS handbook as presented. Roll call vote resulted as follows:

Aye: Bakken, Hiltz, Lavicka, Mabbitt, Ronna, Havens
Absent: Harris
Nay: None. Motion declared carried.

PRESS POLICY APPROVAL

A motion was made by Havens, seconded by Hiltz, to approve the first reading of PRESS Policy Update Memo Issue 115 as presented. Roll call vote resulted as follows:

Aye: Hiltz, Lavicka, Mabbitt, Ronna, Havens, Bakken
Absent: Harris
Nay: None. Motion declared carried.

MENTA LUNCH/BREAKFAST AGREEMENT APPROVAL

A motion was made by Bakken, seconded by Havens, to approve the FY25 lunch/breakfast agreement with the Menta Education Group as presented. Roll call vote resulted as follows:

Aye: Lavicka, Mabbitt, Ronna, Havens, Bakken, Hiltz
Absent: Harris
Nay: None. Motion declared carried.

COMMUNITY FORUM

None.

EXECUTIVE SESSION

A motion was made by Hiltz, seconded by Ronna, to enter into closed session for the appointment, employment, compensation, discipline, performance or dismissal of specific employees at 7:48 p.m. Roll call vote resulted as follows:

Aye: Havens, Bakken, Hiltz, Lavicka, Mabbitt, Ronna
Absent: Harris
Nay: None. Motion declared carried.

EXECUTIVE SESSION RECONVENE

A consensus of the Board was reached to leave the Executive Session at 8:16 p.m. per voice vote.

MGS TEACHER RESIGNATION

A motion was made by Mabbitt, seconded by Bakken, to approve the resignation of Jacy Rush as MGS teacher. Roll call vote resulted as follows:

Aye: Hiltz, Lavicka, Mabbitt, Ronna, Havens, Bakken
Absent: Harris
Nay: None. Motion declared carried.

DISTRICT TREASURER RESIGNATION

A motion was made by Havens, seconded by Mabbitt, to approve the resignation of Cheryl Knake as District Treasurer effective July 1st, 2024. Roll call vote resulted as follows:

Aye: Bakken, Hiltz, Lavicka, Mabbitt, Ronna, Havens
Absent: Harris
Nay: None. Motion declared carried.

MGS VOLLEYBALL RESIGNATION

A motion was made by Bakken, seconded by Havens, to approve the resignation of Ashley Clemmons as MGS volleyball coach. Roll call vote resulted as follows:

Aye: Hiltz, Lavicka, Mabbitt, Ronna, Havens, Bakken
Absent: Harris
Nay: None. Motion declared carried.

MGS HEAD TEACHER RESIGNATION

A motion was made by Ronna, seconded by Bakken, to approve the resignation of Tami Harwood from the Head Teacher stipend position for the 2024-2025 school year. Roll call vote resulted as follows:

Aye: Lavicka, Mabbitt, Ronna, Havens, Bakken, Hiltz
Absent: Harris
Nay: None. Motion declared carried.

MGS TEACHER HIRE

A motion was made by Ronna, seconded by Havens, to approve hire of Nancy Zeller as MGS teacher for the 2024-2025 school year. Roll call vote resulted as follows:

Aye: Havens, Bakken, Hiltz, Lavicka, Mabbitt, Ronna
Absent: Harris
Nay: None. Motion declared carried.

MGS MENTOR TEACHERS HIRE

A motion was made by Mabbitt, seconded by Havens, to approve the hire of Lisa Homering and Brenna Schroeder as MGS Mentor Teachers. Roll call vote resulted as follows:

Aye: Bakken, Hiltz, Lavicka, Mabbitt, Ronna, Havens
Absent: Harris
Nay: None. Motion declared carried.

MGS LONG-TERM SUBSTITUTE HIRE

A motion was made by Mabbitt, seconded by Lavicka, to approve the hire of Charlee Davenport as long-term substitute teacher for the 2024-2025 school year. Roll call vote resulted as follows:

Aye: Hiltz, Lavicka, Mabbitt, Ronna, Havens
Present: Bakken
Absent: Harris
Nay: None. Motion declared carried.

MGS PRINCIPAL CONTRACT APPROVAL

A motion was made by Bakken, seconded by Hiltz, to approve the three-year contract for Ashley Clemmons as MGS Principal starting July 1st, 2024 as presented. Roll call vote resulted as follows:

Aye: Bakken, Hiltz, Lavicka, Ronna, Havens
Present: Mabbitt
Absent: Harris
Nay: None. Motion declared carried.

ASST PRINCIPAL POSTING APPROVAL

A motion was made by Mabbitt, seconded by Ronna, to approve the posting of MGS Assistant Principal position for the 2024-2025 school year. Roll call vote resulted as follows:

Aye: Hiltz, Lavicka, Mabbitt, Ronna, Havens, Bakken
Absent: Harris
Nay: None. Motion declared carried.

DISTRICT TREASURER APPOINTMENT

A motion was made by Ronna, seconded by Bakken, to appoint Leslie Banning as interim District Treasurer beginning July 1st, 2024. Roll call vote resulted as follows:

Aye: Lavicka, Mabbitt, Ronna, Havens, Bakken, Hiltz
Absent: Harris
Nay: None. Motion declared carried.

MHS RETIREMENT INTENT APPROVAL

A motion was made by Havens, seconded by Mabbitt, to approve the intent to retire from Dorrie Cook to be effective after the 2026-2027 school year. Roll call vote resulted as follows:

Aye: Havens, Bakken, Hiltz, Lavicka, Mabbitt, Ronna
Absent: Harris
Nay: None. Motion declared carried.

ADJOURN

A motion was made by Mabbitt, seconded by Ronna, to adjourn the meeting at 8:33 p.m. per voice vote.



President



Secretary